

**PARISH ACTION COMMITTEE PAC  
"POR AMOR A CRISTO"  
SECRETARYSHIP OF MINISTRIES**

**ORGANIZATION AND STRUCTURE OF THE STEWIE CLUB PROGRAM**

**Reason for the Stewie Club Program:** This program that started as part of the general program of PAC's Secretaryship of Time, Talent and Treasure, is being transferred to the Secretaryship of Ministries for the following reasons:

Everything concerning education for the Christian Stewardship must fall under TTT, but everything concerning the guidance of the brothers that wish to practice the stewardship life has to be part of the Secretaryship of Ministries. That is why this Secretaryship is also responsible for the GAP program.

The Stewie Club is "where the action" of what was learned in the Jr. SEMAC is implemented. At the Stewie Club the children are taught about Stewardship by carrying out monthly activities of service, compassion, prayer, etc. that will benefit their community.

These children's parents, most of which have attended a SEMAC the same day as their kids, will also participate in these activities. At family level, this helps create a continuity of Christian action within the parochial environment.

We must at all times relate the work of these children and their parents to make them understand that while carrying out these activities/functions they are living the Christian Stewardship.

Before the start of every meeting of the Stewie Club we must emphasize, for several minutes, the need to share our time, talents and treasures (God gifts) with others. Otherwise, we would not really be showing the link between the spirituality of Christian Stewardship and that day's event.

During and especially at the end of the SEMAC day, parents are obviously motivated to sign the participation of their children in the Stewie program. It really is a spontaneous joy, where they find for the first time, a good and convincing reason to participate with their children in parochial activities. After all, they have also spent a very special day at the SEMAC themselves.

If we do not proactively maintain an open communication with these parents, the majority of them will forget or will get "complicated" or suddenly "will have no time" (although during the SEMAC they had realized that they had the time or could look for it).

Then, to do things right (good things done half way are victories for the evil one) we must structure this program in a way that will work, grow and facilitate the accomplishment of the mission.

**Structure of the Stewie Club.** A successful program tends to look like a pyramid, where you start working from the small tip at the top and it gets bigger and wider as the different levels grow. The first thing we most take into consideration (like with the GAP structure) is having a Core Group.

This Core Group will work directly in coordination with PAC's Secretaryship of Ministries. It will consist of five people which will be periodically selected by the Secretaryship. These positions will be:

1. Director
2. Coordinator of Program A
3. Coordinator of Program B
4. Coordinator of Communications (Network)
5. Coordinator of Formation

These five people will meet once per month to plan and organize in detail the activities of the Stewie Club for that month:

1. Objective of the activity
2. Teaching of the Christian Stewardship that will be covered by the activity
3. Required organization
4. Necessary materials
5. Network of communication
6. Videos and photography

**Organization.** The Director of the Stewie Club will direct and supervise the whole program, maintaining close contact with PAC's Secretaryship of Ministries and attending once per month the meetings of the Secretaryship to inform of the plans and activities of the Stewie Club. All records of activities and membership will also be kept by the Director, as well as the board of photography, the screen and everything concerning exposure and information.

The Coordinators of Activities (A & B) will carry the full weight of programming and organizing the monthly activity of the Stewie Club. Since the preparation of the monthly activity (Sept-May) will require intense labor, the coordinators (A & B) will take turns in directing it, but always assisting each other.

At the end of each activity, the Coordinators of Activities will prepare a complete file with: 1.-Description of the Activity, 2.-Attendance (children and parents), 3.-Evaluation of the coordinator (Rating 1-5, 5 being excellent) and comments for improvement, if necessary.

The first mission of the Coordinator of Communications (Network) will be to maintain communication with all parents and children that attend a SEMAC and sign in to the Stewie Club.

The Coordinator of Communications (CC) must establish, as soon as possible, a telephone communication network that covers all Stewie Club members. The only function of the members of that network is to be in touch with the persons they have been assigned to call in their list, telling them about the activity, the day and the time (not rushing the information, but trying to confirm the members' attendance).

Each new Jr. SEMAC must "produce" the necessary people to work in the Stewie Club network of communications. The Director and the CC should at some time during the day attend the SEMAC (better at the end) to recruit the parents that have signed the Club's form to make the calls. If this is not possible during the SEMAC, then, through the forms they will have to convince some parents (according to the number of inscriptions) to carry out that function and VERY IMPORTANT, train them to do it correctly.

The CC must have a list of the full telephone network, with the names of those that are responsible for each group of calls. It is necessary also that the CC supervises all that network in order to make sure it works well and make changes as necessary.

The Coordinator of Formation (CF) will make the initial prayer before the beginning of each activity and a short speech on Stewardship that will be delivered some time during the activity. The CF must prepare the speech in such a way that it will be well understood by both (children and parents). If feasible, each month's activity should be explained relating it to the Stewardship spirit that we should have in our lives.

**Miscellaneous** - We must generate a feeling of pride (humble pride) in belonging to the Stewie Club. Videos of the Club's activities must be projected on the Parish screen. The photographs must also be shown on the board. The events must be covered in the Parish bulletin and "Unidos" (PAC's bulletin). The children's names must be publicly mentioned periodically as the Lord's stewards (especially those that outstand in the monthly activity).

The Stewie Club cannot be boring or tiresome, on the contrary, it should have the energy that comes from a project that fulfills a goal and that can make the participating children happy of their work and aware that they do it because the Lord also takes care of them and their families.

It is indispensable that as soon as we can, the Stewie Club has their own T-Shirts for children and parents. This creates a feeling of union and mission. It generates group energy and pride in the mission. We must have them made and

sell them to the parents at cost. They must be worn in special dates like: activities, parochial public events, special masses, etc. etc. It is advisable that a logo for the T-Shirts is carefully prepared. It should have PAC's initials (even in a small size) and STEWIE CLUB in the back.

Eventually, other PAC units will also start their own STEWIE CLUB and these instructions will be of great help.

**FOR THE LOVE OF CHRIST (POR AMOR A CRISTO) PAC**